



STITTSVILLE MINOR HOCKEY ASSOCIATION

**Stittsville Minor Hockey Association
Monthly Council Meeting – June 19, 2023
7:00PM – in person meeting at The Stittsville Legion**

In attendance:

Scott Phelan*	Emily Parent*	Cory Poole	Leanne Simpson
Marie Côté*	Jennifer MacDonald	Wendy Poole	Brad MacDonald
Rob Lomas*	Richard Hogue	Mike Taylor	Allyssia Chamberlain*
Mike Kemp*	Natasha Pappin	Terry Foley	Courtney Millbury
Holly Foley	Bethany Roy	Bill Corcoran*	James Moser*
Mike Bew*			

*denotes voting Executive members

Agenda:

1- Call to Order

The meeting was called to order at 7:40pm with Scott Phelan, President chairing.

2-Approval of the Agenda

There was no motion made to approve the proposed agenda - not applicable

3-Approval of the Minutes

- Motion made to approve the minutes from the Special Budget and Registration Planning meeting in June. Motion approved by Rob Lomas (Director at Large) and Mike Bew (Director of Development U11/U13)
- Minutes can now be posted on the SMHA website

4- Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

5- President Update

- Introduction of new council members for the 2023-2024 season
- Ottawa 67s have a new president: Adrian Sciarra who is a Stittsville resident
- Brody Gagnon is the new contact for SMHA. He will be reaching out to Convenors with information about programs for the 2023-2024 season
- The D4 AGM was held on May 17, 2023 at Ale
- New district chair: Amanda Waterfield
- Will prepare the volunteer confirmation letter for police record checks
- We will send out a google sheet to capture the additional volunteer roles (Head Coach, Assistant Coach, trainer, manager, etc) that our Council Members will be taking on for the season

6- Vice-President of Finance update

- Kelly Huibers McNeely Professional Corporation has agreed to do the 3rd party audit again
- 3 volunteers from the SMHA Council are required to form our internal audit team. Mike Taylor, Mike Bew and Jennifer MacDonald have volunteered to be on the internal audit team.
- We will be posting the Sponsorship Coordinator role in hopes of finding a volunteer to fill the role
- The U9 half ice boards have 9 panels which allows for additional sponsors/advertising for the 2023-2024 season
- Suggestion to create a generic sponsorship contract to use with our sponsors

7- Vice-President of Support Services update

- Registration update: 212 registrations in 13 days
- Review of the SMHA boundaries for registration. Terry Foley to look into the Blackstone neighbourhood for the boundary of registering for Stittsville or Kanata.
- Respect in Sport is missing for a lot of parents. Will need to follow up and make sure RIS is completed for all parents.
- Registrar: For transfer into SMHA, competitive players will have to complete the competitive transfer form.
- Communications: do we need to update the email addresses in Campaigner? Is Campaigner the best product to use for communications? Need to look into consent to receive emails and the anti-spam legislation in Canada.

8- Vice-President of Operations update

- Starting to have conversations with Convenors about ice for the 2023-2024 season
- Have not received any ice permits yet
- A member of the Stittsville community has reached out and would like to generously donate approximately 400 pucks to the association

9- Director of Competitive update

- Rep B coach interviews for the 2023-2024 season have been completed. Coaches now need to be approved / voted in by the SMHA Executives:

Motion made to APPROVE Coaches selected:

U10 - Ryan Rogers approved (1 executive abstained their vote)

U11 - Pat Cusson approved (1 executive abstained their vote)

U12 - Chris Henry approved (1 executive abstained their vote)

U13 - Jon Zywicki (2 executives abstained their votes)

U14 - Bruce Henry (1 executive abstained their vote)

U15 - not filled yet

U16 - Adam Aziz (3 executives abstained their vote)

U18 black - Todd Pennell (1 executive abstained their vote)

U18 white - Craig Bowditch (1 executive abstained their vote)

Motion approved as per above.

- Council confirmed that there is no coaching stipend for the Rep B coaches
- Have done some shopping around for socks, tryout jerseys, etc

10- Director of Development update

- Welcome to our new U7 Convenors Wendy and Cory Poole
- The 2017 birth year (our 3rd year U7 players) is surprisingly low
- Welcome back to Mike Taylor who will take on the U9 Convenor role again
- Need to get in touch with Canadian Tire to discuss donations for the 2023-2024 season

11- Director of House U11/U13 update

- Welcome to the Convenors for this season: U11 - Jennifer MacDonald and U13 - Richard Hogue
- Discussion about the evaluation process. Should we consider using external evaluators?

- Must follow the Hockey Canada guidelines for evaluations per level
- A proposal was made to create a working group to discuss the evaluation process

12- Director of House U15/U18/U21 update

- Please refer to the report, nothing new to add

13- New Business

- Policy Manual review: Executives, please review the policy manual edits as the updated manual needs to be finalized and approved at our July meeting
- SMHA Golf Tournament will be held on Friday August 11 at the Canadian Golf and Country. Registration will open soon. There will be an option for golf/dinner and then only dinner. We will need to start finding sponsors.
- Considering Canva Pro for social media and website posts cost \$175 annual fee, Terry Foley (VP of Support Services) raised a motion for approval. Motion approved by Emily Parent (VP of Finance) and Rob Lomas (Director at Large)
- Lawn signs to advertise that registration is now open are in the storage locker. A few members of Council have volunteered to put the signs up around Stittsville
- Next meeting: Tuesday, July 18, 2023

14- Adjournment

A motion was made to adjourn the meeting at 9:24pm. Motion made by Mike Bew (Director of House U11/U13) and Terry Foley (VP of Support Services)

For additional details, all of the monthly SMHA Council Reports can now be found in this folder:

https://drive.google.com/drive/folders/1Rv3Ph72_1bq6klBWj6MPQV-bHCxsvvb0?usp=drive_link